



Draw an organization chart to indicate your position in the company.

**(C) CAREER HISTORY** (starting with the current/most recent job)

<b>From</b> MM/YY	<b>To</b> MM/YY	<b>Name of Company / Organisation</b>	<b>Position</b>

**(D) EDUCATION INFORMATION**

<b>From</b> MM/YY	<b>To</b> MM/YY	<b>Name of Academic Institution</b>	<b>Mode *</b>	<b>Qualification Obtained</b>

\* Please indicate mode of study : "F" for Full Time, "P" for Part Time and "D" for Distance Learning.

**(E) PROFESSIONAL QUALIFICATIONS**

<b>Name of Professional Body</b>	<b>Membership Categories</b>	<b>Date Elected</b>

**(F) DISCIPLINE**

Please indicate your professional discipline by putting tick(s) in the box(es) below:

- Building                       Building Services                       Electrical                       Extra Low Voltage  
 Fire Services                       MVAC                       Plumbing & Drainage                       Others \_\_\_\_\_

I declare that all particulars, statements and documents submitted herein and with this application are true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Submission Date (dd / mm / yyyy)

**(G) SUPPORTERS** (*Application for Fellow and Corporate Memberships Only*)

The Supporters, who shall be either Hon. FBSOMES, FBSOMES or MBSOMES, but not members of the Membership Committee, should satisfy themselves of the correctness of the information provided by the applicant.

**First Supporter**

Name of Supporter: \_\_\_\_\_  Honorary Fellow /  Fellow /  Corporate Member

Membership No. : \_\_\_\_\_ Contact Telephone Number : \_\_\_\_\_

Having known the applicant personally for \_\_\_\_\_ years, I am of the opinion that this applicant should be considered for admission to the Society as a  Fellow /  Corporate Member

\_\_\_\_\_  
Signature of Supporter

\_\_\_\_\_  
Date (dd / mm / yyyy)

**Second Supporter**

Name of Supporter: \_\_\_\_\_  Honorary Fellow /  Fellow /  Corporate Member

Membership No. : \_\_\_\_\_ Contact Telephone Number : \_\_\_\_\_

Having known the applicant personally for \_\_\_\_\_ years, I am of the opinion that this applicant should be considered for admission to the Society as a  Fellow /  Corporate Member

\_\_\_\_\_  
Signature of Supporter

\_\_\_\_\_  
Date (dd / mm / yyyy)

**(H) PAYMENT DETAILS** (*Cheque for application fee payment should be sent together with this application form*)

Application Fee \$150.00                      Name of Bank \_\_\_\_\_                      Cheque No. \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Date of Received : \_\_\_\_\_  Application Fee Received                      Information Verified by : \_\_\_\_\_

Date of Received by Committee : \_\_\_\_\_  Approved /  Rejected on \_\_\_\_\_

Membership Committee : \_\_\_\_\_                      Membership No. : \_\_\_\_\_

Date of Sending Notification : \_\_\_\_\_  Acceptance Letter                       Pamphlet                       Receipt                       Payment Advice

\_\_\_\_\_  Membership Card                       Certificate                       Other \_\_\_\_\_

## NOTES TO APPLICATION

### 1. Admission Requirements for Membership

An applicant for BSOMES membership should have attained necessary tertiary education in relevant disciplines, be working full time in managing the operation and maintenance of building services system, of good character and accepts the objectives of the Society. Admission is subject to approval of the Executive Committee.

Members Categories	CORPORATE MEMBER				ASSOCIATE MEMBER			GRADUATE MEMBER	FULL TIME STUDENT MEMBER
Requirements									
Current Position (preferably in an employment status of managing the operation and maintenance of building services system)	Equivalent to an executive/managerial post or above				Equivalent to an engineer/assistant engineer post or above				
Tertiary education in relevant disciplines	HC	HD / Asso Deg.	Deg.	--	HC	HD / Asso Deg.	Deg.	Holder of a bachelor degree, associate degree, higher diploma, diploma, or higher certificate course in science or engineering recognized by the Society	Pursuing an accredited / recognized engineering / science degree, associate degree / higher diploma / higher certificate / certificate course
Years of post-qualification relevant experience	10	8	6	15	6	4	2		

\* HC: Higher Certificate    HD: Higher Diploma    Asso. Deg.: Associate Degree    Deg.: Degree

### 2. Additional Qualifications and Requirements of Fellow Members

A person who:

- a) is currently a Corporate Member, or
- b) possesses the qualification leading to Corporate Membership, or
- c) holds high academic qualification, and

has rendered outstanding service or contribution to the Society and/or the related building services operation and maintenance field, and with the approval granted by over 3/4 of the members of the Executive Committee.

### 3. Discipline

- a) The applicant shall indicate the Discipline in Section F which consider are qualified for professional practice, may choose more than one.
- b) The result of application for new / upgrade of categories of membership will NOT be affected by the completeness of Section F.

### 4. Membership Fee

Membership Categories	Application Fee (Non-refundable and non-transferable) HK\$	Annual Subscription Fee HK\$
Fellow	\$150	\$450
Corporate		\$300
Associate		\$250
Graduate		\$180
Student		--

- Note :
- a) Renewal of membership shall be 1 April **biennially**;
  - b) Applicant shall pay the application fee for each submission.
  - c) Subscription Fee shall pay after the approval of application by the Executive Committee (*For membership upgrade, the subscription fee is a difference in subscription fee between current and new membership categories*)

### 5. Returning of Application Form

The completed application form should be returned to the PO Box together with:

- a copy of each of relevant certificates / documents;  
(*For membership upgrade, only those relevant certificates / documents since last election and copy of current membership certificate are required*)
- all copies to be reduced to A4 size
- a crossed cheque of **Application Fee** payable to **BSOMES**, please write down your Name and Contact Number on the back of the cheque. (*Payment Advice for Subscription Fee will be issued when the application is approved by the Executive Committee*)