



BSOMES

Building Services Operation and
Maintenance Executives Society

屋宇設備運行及維修行政人員學會

31 May 2024

Dear BSOMES Members,

Notice of 2024 Annual General Meeting

The 2024 Annual General Meeting (AGM) is scheduled to take place on **23rd August 2024 (Friday)** at 7:00 PM. The meeting will be held at the 11th floor of the Woon Lee Commercial Building, located at 7-9 Austin Avenue in Tsim Sha Tsui, Kowloon.

The agenda of the meeting are as follows:-

1. Confirmation of the 2024 AGM Agenda
2. Confirmation of the 2023 AGM Minutes
3. Presentation and adoption of President Report 2023 - 2024
4. Presentation and adoption of Financial Report 2023 - 2024
5. Election of Executive Committee Members and Office Bearers for the Term 2024 - 2026
6. General Business

All members are cordially invited to attend this year's AGM. To proceed with the AGM, a quorum of at least 30 Fellow or Corporate members must be present either in person or by proxy. To confirm your attendance at the AGM, please fill out the form at the following link:

<https://forms.gle/La43Jo7kWRis9yUN7>, This will assist with our event planning.

Any Fellow or Corporate Member who is unable to attend the AGM in person should fill out the attached proxy form and return it by email to the Secretary, Sam Lee, at samlee@hkcec.com, on or before **16th August 2024 (Friday)**. Alternatively, you can present the proxy form through your delegate at the AGM. If you have any questions about the AGM, please email Sam Lee at samlee@hkcec.com and we will respond as soon as possible. Your attendance would be greatly appreciated and would help make the event a success.

Registration for the meeting will begin on **23rd August 2024 (Friday)**, at 6:45 PM. We look forward to seeing you at the BSOMES Annual General Meeting.

Yours sincerely,

Ir Sam Lee
Secretary (2022-2024)
BSOMES

**Remarks: The AGM would be postponed and further notice would be given in the event that a typhoon signal no. 8 or higher or a black rainstorm warning was issued on 23rd August 2024 (Friday) at or after 17:00.*

Attachments:

- 2023 AGM Minutes
- Proxy Form
- Nomination Form for Executive Committee Member